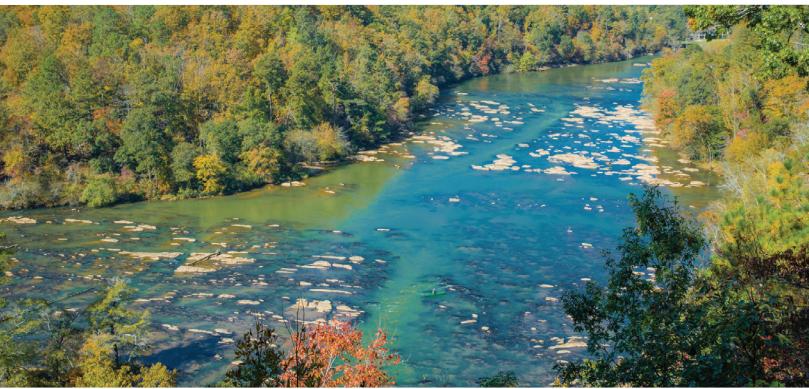




S. RENÉE NARLOCH
& ASSOCIATES
PROFESSIONAL EXECUTIVE RECRUITMENT



THE CITY OF SANDY SPRINGS, GA
INVITES YOUR INTEREST IN THE POSITION OF

ASSISTANT CITY MANAGER
FOR INFRASTRUCTURE AND FACILITIES

THE COMMUNITY

Sandy Springs is the sixth-largest city in Georgia with a diverse population of nearly 110,000. Despite the big-city numbers and strong corporate presence, there is still a small-town community feel. Exceptional response times by police officers, firefighters, and emergency medical professionals make the city a safe place to live and work. Residents and business owners share this sentiment, reflecting their positive relationships with public safety personnel. Niche included Sandy Springs on its list of the “Best Cities to Raise a Family in America,” and WalletHub ranked the City as the most diverse city in Georgia and one of the “Most Diverse Cities in the U.S.”

With its unique blend of urban energy and southern hospitality, Sandy Springs is also known for its excellent schools—both public and private—and access to the metropolitan area’s top medical facilities, a vibrant restaurant scene, and great shopping. Sandy Springs is a dynamic community where everyone is welcome.

Sandy Springs is everything you love about a large metropolitan area. The City is central to area shopping and is home to excellent restaurants, beautiful parks, great river activities and outfitters, family-friendly festivals, and unique and exciting events.

Offering the best of the modern South, Sandy Springs weaves warm hospitality through big city moments. Our close-knit community delivers local restaurants and attractions you won’t get anywhere else. Dine on the banks of the Chattahoochee after a day of kayaking in it. Discover one-of-a-kind finds at local boutiques. Use your imagination when you bring the whole family to climb on or swing from interactive sculptures and art.

At the heart of Sandy Springs is the City Springs district. A modern city center, City Springs offers visitors and locals a vibrant place to play. With the Sandy Springs Performing Arts Center, two theatres, a programmable City Green, interactive splash pads for kids to enjoy, and a variety of delicious dining options, we’re sure you’ll find a reason to spend time at City Springs.



THE AGENCY

Incorporated in 2005, the City of Sandy Springs is a modern, forward-thinking municipality that served as the model for the incorporation of new cities in Georgia and beyond. Formally a suburb of Atlanta, Sandy Springs is the second-largest city in the metropolitan area, and its diverse and vibrant community is undergoing a process of urbanization.

Working with residents, small business owners, and corporate partners, the City team is catalyzing economic development through municipal investment in civic projects. From award-winning parks to transportation infrastructure, to a bustling new City Springs downtown district, the City has invested more than \$480 million in capital improvements.

The City pioneered the Public-Private Partnership model for service delivery in 2005, using a private sector partner to provide general city services outside of public safety, and a core leadership team. After Sandy Springs’ incorporation, multiple cities followed its example. During the 2019 procurement process, the City again reviewed the marketplace and elected to move those services from contract to city-provided.

The City has a Council-Manager form of government. While the Mayor and City Council are responsible for establishing policy to guide the City, the City Manager is responsible for day-to-day operations.

The City Manager’s executive team consists of the City Manager and two Assistant City Managers, with oversight divided as follows: Assistant City Manager for Neighborhood Services oversees Municipal Court, Information Technology, Community Development, Communications, Recreation and Parks, Sustainability, and Economic Development. The Assistant City Manager for Infrastructure and Facilities oversees Public Works (CIP, TSPLOST, and ROW and Land Management project delivery), Facilities and Capital Construction (including Fleet), and other departments, as assigned. The City Manager directly oversees Police, Fire (including EMS and 911), Finance, Human Resources, City Clerk’s Office, and the Performing Arts Center.

THE POSITION

As Assistant City Manager for Infrastructure and Facilities, you will be adding your talent and experience to the City's innovative team, which is made up of working managers. This is a fully onsite role that provides oversight of Public Works, Facilities, and Capital Construction, or other departments, as assigned.

The successful candidate will be expected to provide strong leadership to the completion of currently funded projects exceeding \$310 million, including transportation CIP and TSPLOST programs and facilities projects.

Additional responsibilities for the Assistant City Manager for Infrastructure and Facilities include:

- Provides executive-level consultation and assistance to the City Manager.
- Participates in developing and monitoring strategic plans for the City; evaluates performance and effectiveness of current services, programs, and systems in relation to growing needs in the City; assists with establishing and making recommendations regarding goals, objectives, and strategies; identifies, implements, and evaluates effectiveness of needed changes, modifications, and/or enhancements.
- Manages special projects, programs, and initiatives for the City Manager, including Capital Improvement Program delivery and TSPLOST.
- Develops and oversees plans and goals; determines scope of and implements multiple projects, programs, and initiatives.
- Coordinates with appropriate City management and staff, outside agencies, the public, and others to complete and implement projects, programs, and initiatives.
- Identifies resources necessary to fund projects, programs, and initiatives; administers related budgets.
- Monitors implementation, activities, and progress; and prepares and presents related reports to City Manager, City Council, and others, as requested.

- Partners closely with Council members through regular informal interactions to clarify project priorities, align expectations, and surface issues early, in addition to preparing and supporting formal presentations and decision points.
- Leads a comprehensive overhaul of project management systems and processes for capital program delivery, standardizing workflows, documentation, and reporting to improve transparency, reduce risk, and enable data-driven decision-making across leadership and Council.
- Other related duties, as assigned.

IDEAL CANDIDATE

The ideal candidate will be highly experienced in local government service delivery, demonstrate moral and ethical standards, and be a proactive leader. Must have the ability to embrace change and focus on the continuous improvement of the organization while managing multiple capital projects.

The successful candidate will have exceptional interpersonal skills with the ability to build consensus through the development of partnerships with multiple stakeholders and other government entities.

Additionally, the selected candidate must have exceptional presentation skills, a demonstrated ability to build consensus among disparate community groups, and project confidence and composure when dealing with conflict and controversial issues.



REQUIREMENTS

Requirements include a Bachelor's degree in Public Administration, Business Administration, City Planning, Engineering, Project Management, or a related field required. A Master's Degree from a well-established, educationally recognized university or college is highly desired.

Seven (7) years of progressively responsible experience in directing a large department, overseeing multiple departments, or managing City-wide projects (especially large capital projects), programs, and initiatives, to include lead or supervisory experience, is required; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this position.

Evidence of continued professional development, such as Project Management Professional Certifications (PMP), Professional Engineer (PE), and/or Certified Construction Manager (CCM) designation, is a positive indicator of dedication to the profession and will be noted during the vetting process.

COMPENSATION

The expected starting salary range is \$170,000 - \$185,000 (depending on qualifications of the selected candidate).

The City provides a very generous, comprehensive benefits package: retirement contributions equivalent to 22% of salary (includes employee's 5% match); desirable health, dental, and vision insurance offerings; City-provided short-term and long-term disability; and City-provided life insurance. Relocation expense reimbursement is negotiable.



TO APPLY

If interested in this outstanding opportunity, visit our website at www.SRNsearch.com and apply online. The first review of resumes will take place on February 23, 2026; position is open until filled. Resumes will be screened according to the qualifications outlined above.

Screening interviews with the most qualified applicants will be conducted by S. Renée Narloch & Associates to determine a select group of finalist candidates who will be asked to provide references. References will be contacted only following the candidate's consent. Final interviews will be held with the City of Sandy Springs. Candidates will be advised of the status of the recruitment following the selection of the Assistant City Manager.

Questions should be directed to:

**S. Renée Narloch, President or
Elliott Pervinich, Vice President
S. Renée Narloch & Associates
info@SRNsearch.com | 850.391.0000
www.SRNsearch.com**

The City of Sandy Springs is an Equal Opportunity Employer.

In accordance with Georgia's Public Records Laws, resumes and applications may be subject to public disclosure.

