



THE TOWN OF LAKE LURE, NC

INVITES YOUR INTEREST IN THE POSITION OF
FINANCE DIRECTOR

THE COMMUNITY

Located in western North Carolina, Lake Lure sits in the heart of Hickory Nut Gorge, only 30 miles east of Asheville and 55 miles north of Greenville, SC. The Rocky Broad River winds its way through a series of rapids down through Hickory Nut Gorge, and the crystal-clear water flows through the valley that feeds Lake Lure.

Lake Lure was incorporated in 1927, and in 1965 the Town acquired the lake along with its dam.

The Town encompasses 13.2 square miles, including a 720-acre lake with a large central body of deep water, three long bays, a seven-acre island, and many small bays and inlets with picturesque backgrounds of forest-clad hills and mountains.

The Town has a permanent population of approximately 1,365, with an in-season population of over 12,000.

Lake Lure has a reputation as one of the Best Mountain Lake Getaways in the Carolinas. The Town has been a favorite of locals and visitors for many decades and has since become a destination for tourists worldwide.

The Town offers 27 miles of beautiful lake shoreline, a beach area, and a marina. Whether you prefer boating, fishing, skiing, paddleboarding, kayaking, canoeing, boat tours, dinner cruises, lakeview tours, swimming, rock climbing, bird watching, golfing, biking, or hiking, among others, Lake Lure has something to offer everyone.

Lake Lure has often been used as a filming location for films including *Dirty Dancing* and *The Last of the Mohicans*.

Celebrating its 12th year, Lake Lure Classical Academy is a tuition-free, Kindergarten through 12th-grade public charter school and distance-learning option open to all North Carolina students. The Academy offers free bus transportation and has over 400 students from four counties.



THE AGENCY

The Town of Lake Lure operates under the council-manager form of government. The original town charter was revised in 1987, ratified by the North Carolina General Assembly, and currently defines the governing body as the Board of Commissioners, also known as the Town Council.

The Town Council has four members and a mayor. Members of the Town Council are elected to four-year staggered terms, with two members

elected in each even-numbered year. The Mayor is elected to a two-year term and presides at Council Meetings. The Council selects a Mayor Pro Tem who presides in the Mayor's absence. The Mayor can vote on matters before the Town Council only when there is a split vote. The Town Council passes ordinances, adopts the annual budget, and appoints citizens to numerous boards, commissions, and committees to assist with the work of governing the town. The Town Council also selects and appoints a Town Manager, Town Attorney, Town Auditor, Town Clerk, and Finance Director.

The Town Manager oversees the day-to-day personnel and operational activities and attends all Council meetings. The Town Manager takes part in discussions and makes recommendations to the Council as needed.

The Town is a full-service community that provides police and fire protection, water and sewer services, street maintenance, garbage/recycling collection, planning and zoning, recreational opportunities, and lake maintenance, including a significant annual dredging project valued at approximately \$1 million and funded primarily through state grant funding.

The Town is currently managing several major infrastructure initiatives, including sewer system replacement projects, wastewater treatment plant replacement planning, dam replacement efforts, and other capital projects.

The Town has 43 employees and an approved FY2026 total budget of \$10.1 million, including a General Fund of \$8.8 million.

THE POSITION

The Finance Director is responsible to the Town Manager for planning, managing, and administering the Town's financial operations.

The next Finance Director will join the Town during a pivotal period in its history. In September 2024, Hurricane Helene caused unprecedented damage throughout the Lake Lure community, significantly impacting municipal infrastructure, public facilities, the lake, and surrounding recreational assets. Recovery efforts have required extensive coordination among local, state, and federal agencies while managing complex funding, permitting, engineering, and environmental review processes.

Since the storm, the Town has completed numerous critical recovery projects and reopened many essential facilities and services; however, substantial long-term recovery efforts remain underway. These efforts include restoration and replacement of critical infrastructure, management of FEMA-funded projects, coordination with regulatory agencies, and implementation of strategic initiatives to strengthen the community's resilience for the future.

Duties and responsibilities of the Finance Director include, but are not limited to, the following:

- Prepares monthly, quarterly, and annual financial reports for department heads, Town Manager, various boards, Town Council, state and federal agencies; prepares budget amendments as necessary;
- Develops and installs financial policies and systems;
- Prepares financial statements, cost reports and statements of receipts and expenditures at regular intervals for department heads, Town Manager and Town Council;
- Manages receipt and investment of all town revenues;
- Reviews and monitors ongoing administration of budgets; monitors revenues and expenditures; monitors posting of billing and collections to the general ledger and makes corrections as needed; works with software vendor to assure maintenance of financial data;
- Prepares budget documents for the manager and department heads, including revenue and expenditure estimates; consolidates information for the manager and explains to Council; reviews budget system and financial conditions and develops methods of improvement;



- Assists the auditors during the annual audit of town financial records; follows up on findings to improve financial systems;
- Supervises purchasing function and compliance with purchasing requirements for equipment and service bids;
- Supervises staff, including training and evaluation; recommends reorganization of duties and responsibilities to assure the maintenance of good accounting controls;
- Serves as Interim Town Manager in the Town Manager's absence;
- Serves as Risk Manager for the Town, including administering insurance policies; advising on potential sources of loss and recommending revisions of policies to decrease loss exposure;
- Performs related work as assigned.

IDEAL CANDIDATE

The Town seeks an experienced, knowledgeable financial professional with a strong understanding of municipal finance and governmental accounting. The Finance Director will serve as a key member of the Town's leadership team and must possess comprehensive knowledge of the laws, policies, principles, and practices governing municipal finance, accounting, budgeting, and bond financing.

The ideal candidate will be a skilled and supportive manager who can effectively lead and develop Finance Department staff. A collaborative leadership

style that promotes teamwork, accountability, training, motivation, and positive employee relations is important. The Finance Director must build strong working relationships within the Finance Department and across the organization, including department heads, municipal staff, elected officials, governmental agencies, and the public.

The selected candidate will be an effective communicator who can clearly present complex financial information both orally and in writing. The Finance Director must be comfortable preparing, interpreting, and presenting detailed fiscal and budgetary reports to the Town Council, other governing bodies, and state and federal agencies. The ability to translate complex financial matters into understandable information for decision-makers will be essential.

The Finance Director will oversee and lead the Town's financial operations, including accounting, budgeting, payroll administration, purchasing, investments, tax assessment and collection, statistical reporting, and related financial functions. Candidates should have the ability to evaluate, develop, and implement effective accounting systems and procedures and ensure the accuracy and integrity of the Town's financial reporting. Knowledge of municipal purchasing systems and employee and general liability insurance administration is also important.

The successful candidate will be forward-thinking and able to conduct long-range fiscal planning to support the Town's current and future needs. The Finance Director should be organized, detail-oriented, accountable, and able to balance day-to-day financial operations with the Town's broader financial goals and priorities.

Requirements include graduation from an accredited college or university with a Bachelor's degree in accounting, business, finance, public administration, or a related field; a Master's degree is preferred. Candidates must have ten (10) years of experience in finance administration, preferably in local government, including at least five (5) years above the first-line supervisory level.



Preferred qualifications include Government Financial Officer Certification through the North Carolina Government Finance Officers Association, or the ability to obtain certification. The selected candidate must also be able to be bonded and possess a valid North Carolina Driver's License.

For additional information, visit www.townoflakelure.com.

COMPENSATION

The starting salary is open, dependent upon qualifications, and accompanied by an excellent benefits package.

TO APPLY

If interested in this outstanding opportunity, visit our website at www.srnsearch.com and apply online. The first review of resumes will take place on October 12, 2026; the position is open until filled.

Resumes will be screened according to the qualifications outlined above. Screening interviews with the most qualified applicants will be conducted by S. Renée Narloch & Associates to determine a select group of finalist candidates who will be asked to provide references. References will be contacted only following candidate consent. Final interviews will be held with the Town of Lake Lure. Candidates will be advised of the status of the recruitment following the selection of the Finance Director.

Questions may be directed to:

S. Renée Narloch, President or
Elliott Pervinich, Vice President
S. Renée Narloch & Associates
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www.srnsearch.com

The Town of Lake Lure is an Equal Opportunity Employer.



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